

Bellevue Community League

Minutes: Meeting of the Board of Directors, November 17, 2015 - 7:00pm

Approved January 19, 2016

In attendance: Brian Finley, Judy Nuthack, Jo Nuthack, Erin Armstrong, Cindy Lilge, Geoff Lilge, Ed Boraas, Jeff Nachtigall, Ericka Chemko, Kerry Heise (Northstars), Darryl Szafranski (Northlands), Gail Wichert

Regrets: Janice Fleming, Dave Cournoyer, Kyla Fisher

1. Call to order
 - Meeting called to order at 7:01pm by Brian Finley
2. Approval of agenda
 - M/S/C Ed/Jo
3. Approval of minutes of previous meeting
 - M/S/C Geoff/Jeff
4. Community stakeholder reports
 - a. ~~Community Recreation Coordinator (Shannon Murray)~~
 - b. Northlands (Darryl Szafranski)
 - CFR, Farm Fair both very successful
 - Intended to have a community meeting around November, but some issues are still up the air. Broad consultation is intended for early January to cover all of Northlands' plans in one forum.
 - Noise mitigation in the southwest of the campus seems to have been successful.
 - Northlands' budget is still under review, but the Northlands Neighbours grant is expected to be available once again.
 - c. DECSA (Aimee Maxfield)
 - Aimee is the new representative to the League, replacing Beth Roehler.
 - Highlands Farmers Market has shut down, but DECSA will be hosting many of the vendors from 10am-3pm on the third Thursday of each month (except December), starting this Thursday, November 19.
 - DECSA is offering two classes: basic computer training (in January) and social media: Facebook, Twitter, LinkedIn (starting next Monday, November 23); they are taking sign-ups now. More information can be found on <http://decscsa.com>.

- d. Northstars Athletic Club (Kerry Heise)
 - Northstars' Christmas social will be held December 21 from 7pm-9pm
 - Oil Kings night starting in January for players and volunteers
 - Plumbing has been fixed
 - There is a bee/wasp nest in the boards around one of the rear windows, which should be taken care of before spring
 - e. ~~Abundant Communities Initiative (Elizabeth Metcalfe)~~
5. Directors' reports
- a. President (Brian Finley)
 - i. Volunteers' police checks
 - Jeannette and Ed were able to get their Police Information Checks done at the volunteer rate (\$15) by presenting the letter provided by Brian. Presumably Gail has as well.
 - Ed will, as Secretary, retain a copy of BCL volunteers' Police Information Checks. Originals remain with the individual volunteers.
 - ii. December joint social event with Highlands CL
 - The joint social will be held on Tuesday, December 8 in lieu of the regular board meeting.
 - iii. EPS update
 - Brian is eager to get to a point where we are able to move forward with casino applications, etc. As such, Brian will be requesting that the EPS return whatever BCL financial records they are still in possession of before year end.
 - b. Treasurer (Jo Nuthack)
 - Jo distributed the monthly financial statement (on file).
 - A number of new/renewed memberships were purchased during this period.
 - Rental income was significant, due to Sonic Boom and some other notable rentals.
 - Geoff noted some damage to the asphalt in the parking lot due to some of the large trailers/trucks. Brian suggested that Neil could develop a quote for repair.
 - M/S/C Jo/Brian to accept the report of the Treasurer
 - ii. Budgeting
 - We need to be prepared to develop a budget for the next fiscal year, so that it can be presented at the AGM in the spring.

- c. Vice-president (Erin Armstrong)
 - i. Projects & grants
 - Erin has been investigating a number of grant opportunities. For example, the Living Local grant for leagues working with artists; Age-Friendly Innovations for seniors' offerings; funding for developing neighbourhood park; community development grants; physical activity grants; etc.
 - Erin suggested that we should sit down and discuss which specific opportunities we'd like to move forward with, and develop a plan to do so. She's looking for volunteers.
 - ii. Holiday charities
 - Erin is wondering if we'd like to apply to have a box from Santas Anonymous or the Food Bank or another charity, to facilitate community donations.
 - M/S/C Brian/Ed to proceed with Santas Anonymous and the Food Bank for this year.
 - iii. River Valley camps & police
 - There's a particularly problematic camp in the river valley in the Virginia Park area, near the end of Ada. The police have been quite active in disrupting the camp, but it appears to be an ongoing concern.
- d. Communications Director (Jeff Nachtigall)
 - Jeff has heard of a few back-alley crimes (tire slashings, garage break-ins) in Bellevue. He encourages everyone to post to the BCL Facebook page, which both increases awareness and builds a sense of community.
 - If you notice that the hall sign or website are out of date, please do reach out to Jeff and he'll resolve it ASAP.
 - There have been serious issues with volunteers for the Bellevue-Highlands Highlights newsletter. Jeff will be meeting with Barb to discuss these issues.
 - M/S/C Jeff/Erin that the Communications Director be authorized to form a committee in conjunction with Highlands CL's Communications Director and up to two other members in order to establish a comprehensive communications strategy for the two leagues.
 - Concordia is having a tree lighting on Saturday, November 28 from 4pm to 6pm.
- e. Facilities Director (Geoff Lilge)

- i. Renting to two groups simultaneously
 - We have had over three members want to rent the lounge while there are events occurring in the hall. Neil has concerns about coincident rentals. Geoff would like to try permitting rentals of both spaces simultaneously, where those events would not otherwise conflict or cause other risks. This would enhance community access to league facilities while not significantly inconveniencing major renters.
 - Consensus among the directors was that renting both spaces simultaneously should be pursued, subject to the Facilities Director's discretion.
 - There was discussion about the use of the former pottery space, as it would be well suited to the children's program, as well as birthday rentals, etc.
- ii. New furnace required for lounge/kitchen
 - Our HVAC consultant has recommended that we replace the lounge/kitchen furnace.
 - Currently, there are two furnaces running, which are overloading our existing ducts. Geoff has suggested turning one of the two off, and keeping it available for backup use only.
 - M/S/C Geoff/Erin that Ward Henkel be contracted to install the new lounge/kitchen furnace, per the quote provided (on file).
 - Erin will investigate the Community League Infrastructure Program grant in regard to this project.
- iii. Snow removal quotes
 - The quote last year was for \$75/hr
 - Geoff has received quotes from two contractors: one a monthly quote for \$2000/mo, and another for \$400/visit
 - Geoff will be proceeding with the \$400/visit option
- iv. Pub night
 - There will be a Pub Night held this Friday, November 20 at 8pm.
- f. Social Director (Cindy Lilge)
 - i. Highlands potluck
 - Saturday, December 5, from 5pm onward, held at the Highlands United Church

- Highlands CL is looking to hold this event in cooperation with Bellevue CL, with the two leagues sharing the costs (approx. \$500 per league)
- Participants are asked to bring enough to feed 8 people
- The leagues would provide turkey
- The leagues would rent a santa suit; will need a Santa volunteer
- Setup and cooking volunteers also needed
- Brian suggested having an after-event for the directors of both leagues to be held in the Centennial Lounge after the potluck
- M/S/C Cindy/Ericka that the league pay for half of the food/Santa costs, up to \$250

g. Programs Director (Ericka Chemko)

- Met with Gail to discuss plans for the kids program, which is going great
- Ericka mentioned questions around space to store supplies for the kids program
- Gail mentioned that we may still have the fire pit, etc., required for winter bannock making
- Save-on has been providing a \$25 gift certificate each month for kids' snacks, and has been doing so for approximately six years. There was discussion about having the kids make a thank-you of some sort to be presented to Save-on.

6. Business arising from the minutes

7. New business

a. Affordable housing (Kyla Fisher)

8. Date and time of next meeting

- Brian suggests that we should avoid scheduling an official board meeting for December, particularly in light of the meeting on December 5, after the potluck, in conjunction with Highlands CL.
- Historically, Bellevue CL has been meeting on the second Tuesday of each month. However, the Highlands CL also meets on the second Tuesday.
- M/S/C Brian/Jeff that, starting in calendar year 2016, the meetings be held on the third Tuesday of each month at 7pm.

9. Adjournment

- Given the above, the next meeting of the board of directors will be held on Tuesday, January 19 at 7pm.
- M/S/C Ed/Jeff that the meeting be adjourned. (8:45pm)