

# Bellevue Community League

*DRAFT Minutes: Meeting of the Board of Directors, January 19, 2016 - 7:00pm*

*Approved February 9, 2016*

In attendance: Brian Finley, Judy Nuthack, Jo Nuthack, Erin Armstrong, Geoff Lilge, Ed Boraas, Jeff Nachtigall, Cindy Lilge, Ericka Chemko, Marvin Heise (Northstars), Shannon Murray (CRC), Gail Wichert  
Regrets: Dave Cournoyer, Kyla Fisher

1. Call to order
  - Meeting called to order by Brian Finley at 7:06pm
2. Approval of agenda
  - M/S/C Erin/Janice to approve the agenda
3. Approval of minutes of previous meeting
  - M/S/C Ericka/Erin to approve the Nov 17 2015 minutes
4. Community stakeholder reports
  - a. Community Recreation Coordinator (Shannon Murray)
    - Shannon distributed a report (on file)
    - Winter program training will be Feb 4 from 7pm-9pm at Jackie Parker Park. Please register by Feb 1.
    - Shannon gave an overview of the equipment the City has available for loan (no cost). The list is available from Shannon (hard copy on file). Three weeks notice is requested.
    - Shannon emailed a report from the Strategic Planning session that was held on Thursday.
    - The Borden Park consultation is going ahead as planned, but if turnout is poor due to communication issues we will request another meeting.
    - Border Park pavilion is locked up currently but can be unlocked upon request. When staff is present regularly again, the pavilion will be unlocked daily. Call 311 to request an unlock.
    - Natural Swimming Experience: Tender closes next week.
    - Furnace replacement project request has been submitted.
  - b. Northlands (Darryl Szafranski)
    - Darryl is unable to attend, but emailed a report (on file)
    - Northlands Neighbors grant is continuing
    - Future planning presentation planned for Feb/Mar
  - c. DECSA (Beth Roehler)
  - d. Northstars Athletic Club (Marvin Heise)
    - Minor Hockey Week was very busy, with 776 games played
    - Rented Westwood Arena for Minor Hockey Week
    - March 25-27: Tournament in Jasper
    - Hot water tank appears to be leaking
    - Inquired about a caller list for the alarm system in the basement
  - e. Abundant Communities Initiative
    - Erin reports that a mayor's conference is coming to Edmonton in June, and they've expressed interest in observing ACI in Highlands & Bellevue
5. Directors' reports
  - a. President (Brian Finley)

- Brian distributed a report (on file)
- Brian Gibbon is now the community outreach contact for our MLA, Brian Mason. He has been invited to attend a future meeting.
- We have until April 29 to submit our community operating grant application
- EFCL Leagues Alive is being held on Sat, Feb 6
- Brian recommends that any board members that have not attended Leagues Alive do so. Instructional sessions, social activities, etc., make it a very valuable event.
- M/S/C Brian/Ed that the Bellevue Community League reimburse the \$30 registration fee for any directors interested in participating
- Brian spoke with Highlands and suggested that we meet on the same night (Feb 9) at our respective halls, meeting afterward at the BCL hall at 8pm on Feb 9.

b. Treasurer (Jo Nuthack)

- Jo distributed his report, including a draft proposed budget (on file)
- Jo is hoping that we'll be able to have a well-expressed budget this year from approval at the AGM
- Jo requests that all directors review the proposed budget figures so that we can ensure the numbers are as accurate as possible
- Being the first budget brought forward in quite a long time, there is the understanding that there may be some variance in some lines, but that this should solidify in the next few years.
- Erin inquired about the community swim bill that was presented. Brian/Jo indicated that we should pay the old bill, since the new bill is now correct and will not be an ongoing issue (for BCL or for the other leagues).
- Because of the change in year-end, the December year-end report covers the 8 month period from the previous close to the current close.
- Brian went to EPS to recover the remaining 4 months, which will need a volunteer auditor's review (Donna James can review, but Ericka cannot since she is now on the board). Brian will be calling a meeting of the finance committee to discuss further.
- Brian suggests we should call a special general meeting in March to seek membership approval for the auditors.
- M/S/C Jo/Erin to accept the financial report

c. Vice-president (Erin Armstrong)

i. Eastglen pool update

- Erin is on the Eastglen Engagement Committee.
- Had a meeting in December, with the next meeting in February
- Erin says the city's consultation has been improved dramatically; the city has improved neighbourhood signage for Eastglen as well as made a number of updates to the website
- Increased change room capacity
- New/renovated hot tub & steam room
- Aquafit expanded
- Temperature being held at same levels
- New programming (e.g. resistance exercise)
- Swim lessons for all levels at hopefully-better times
- Possibly adding an inflatable volleyball court

- Discussions with Concordia, etc., about activities
  - Next scheduled maintenance break is January 2017, which will last for three months (due to cure times, etc); will be every 2 years now, instead of every year
  - Eastglen is asking that we promote the pool as much as possible through the League. They have a lot of ideas for improvement and hope we can bring people out to take advantage of them.
- ii. Strategic planning
- Erin thanked Shannon for hosting the Strategic Planning meeting last Thursday
  - Erin is looking into the age-friendly activities (seniors' programming) grant
  - Erin is investigating the possibility of hosting a farmers' market. She notes that it will be a few months' work to establish an approved market. It seems that we will need a dedicated champion for this project. Jeff Nachtigall volunteered to reach out to Arie Jol to see if there is any interest on his part.
- d. Communications Director (Jeff Nachtigall)
- Jeff met with Barb in late November to discuss Highlights
  - Brian reported that as of the Highlands CL on Jan 12, HCL has indicated that they've discontinued Highlights
  - Jeff will follow up for clarification
  - Geoff asked Jeff to add GST to the rental charges listed on the website
- e. Facilities Director (Geoff Lilge)
- There are issues with the three furnaces in the main hall
- ii. Potential long term rental: Ben Nevis Pipe Band Association
- Want to rent every Tuesday (both upstairs and down) for practice
  - Per-night payment would be lower than standard amounts, but as a long-term tenant they could be provided with their own access and thus not need cleanup or entry/exit assistance. They've rented from us before and have been a good tenant.
  - Ericka expressed concern that the lower rental rate may present an issue in discussions with other renters.
  - Brian suggested that it may be worth doing a one-month trial rental.
  - Geoff will take a one-month trial proposal back to the BNPBA.
- iii. Bellevue Social Club
- BSC has held three functions in the past quarter: Sept 25 Sonny Rhodes concert (Net: \$150), Nov 20 Pub Night (Net: \$112.25), Dec 4 Live Music (Net: \$513.33)
  - M/S/C Geoff/Erin that the Bellevue Social Club retain a \$400 cash float for future events.
- iv. GST and rentals
- Brian explained that we have three contracts with GST added, and one contract with the GST included.
  - Jo wants to know if the board's intention was to have GST included in the posted rates, or listed as "plus GST"
  - Jo is reviewing (with CRA) what of our revenue may have been GST-taxable
  - Jo noted that we currently have a ~\$2000 credit with the CRA

6. Business arising from the minutes
7. New business
  - a. Affordable housing (Kyla Fisher)
  - b. Garage sale
    - Janice has had interest in a spring garage sale in April, and is willing to coordinate. As the 2nd and 23rd are available, we will hold both of those dates pending further determination of interest/availability.
  - c. Strategic Planning
    - Discussion ensued around possible options for seniors' programming, as identified during Strategic Planning
    - Ericka reaching out to Abundant Communities, who may have helpful information
    - Brian suggests that the Leagues Alive presentation on seniors may be relevant & helpful
    - Ericka suggested that a strategic plan document, if available, be presented to the membership at the AGM
  - d. Kids' Club
    - Gail wanted to know when the pottery room may become available for Kids' Club use
    - Brian will look into what needs to be done and what timeline can be met
    - Painting, floor covering will need to be done
8. Date and time of next meeting
  - The next meeting will be held on February 9 at 7pm (to be followed by the Highlands/Bellevue directors' social at 8pm)
9. Adjournment
  - M/S/C Jeff/Ed that the meeting be adjourned (8:27pm)