

Bellevue Community League

UNAPPROVED Draft Minutes Meeting of the Board of Directors, June 21, 2016

In attendance: Jeremy Fritsche, Ericka Chemko, Ed Boraas, Judy Nuthack, Jo Nuthack, Brian Finley, Erin Armstrong, Geoff Lilge, Dave Cournoyer, Robyn Webb (Edmonton Tool Library), Marvin Heise (Northstars), Beth Roehler (DECSA), Kelly Cameron (CRC), Darryl Szafranski (Northlands), Brian Gibbons (Brian Mason's Office)

Regrets: Jeff Nachtigall

1. Call to order
 - Meeting called to order at 19:08 by Ericka Chemko
2. Approval of agenda
 - M/S/C Ericka/Ed that the agenda be approved
3. Approval of minutes of previous meeting
 - M/S/C Brian/Jo that the minutes of May 7, 2016 be approved
4. Community stakeholder reports
 - a. Edmonton Tool Library (Robyn Webb)
 - New non-profit operating in Edmonton
 - Board of directors are experienced in non-profit
 - The Edmonton Tool Library is intended to act as a lending library for tools, signing out needed tools for 3-week lending periods
 - Calgary Tool Library has been running ~2 years; Toronto now has three tool libraries
 - The library's primary source of tools is from donations
 - Library is intended to support individual projects and also community projects
 - Originally intended to be located downtown, but the imminent renovations to Stanley Milner library made that infeasible
 - Library is currently fundraising; raised some funds from a crowdfunding campaign, currently applying for grants, etc.
 - Aiming to be open one evening per week and one full weekend day (e.g. Thursday evening & Saturday all-day), with open hours to expand in future
 - Not ready to sign a lease until more funding is secured, but were happy with the extended rate
 - Currently have a newsletter and a Facebook page (<https://www.facebook.com/edmontontoollibrary/>)
 - Potentially would like to hold occasional workshops (e.g. how to tile floors)
 - Questions can be directed to Robyn Webb (webb.robyn@gmail.com)
 - b. Community Recreation Coordinator (Kelly Cameron)
 - Kelly has been a CRC for the last five years, and has been recently assigned to Bellevue
 - Prior to being a CRC, Kelly worked for the City primarily in Recreation
 - Helped with Steel Heights and Glengarry's hall renovation projects (CLIP funded)
 - Kelly will be working with Highlands, Bellevue, Parkdale-Cromdale, and Delton
 - The city has some excess flowers and was wondering if Bellevue would like any
 - Sonic Boom: Meeting rescheduled to July 19
 - Kelly will be passing on the Green Shack poster & information
 - Kelly will be passing on info regarding the city summer camps
 - Leaders in Training: Program for youth 13-17 to train them to be recreation professionals. Last year 260 kids, this year 325.
 - Neighbourhood Revitalization: Meeting will be held next Tuesday, June 28 at the Bellevue Hall. Redoing streets, sidewalks, curbing, street lamps. Bellevue is scheduled for 2018, Highlands for 2020.
 - c. Northlands (Darryl Szafranski)
 - Breathe: Edmonton's Green Network is undertaking a project to examine Edmonton's green spaces focusing on wellness, celebration, and ecology (<http://www.edmonton.ca/breathe>)
 - A poll has been circulated to find a time for the upcoming Northlands Neighbours meeting
 - Vision 2020: Not a lot to update on. Mostly the same state as last meeting (being evaluated by the city, etc.)

- Ag strategy: Hoping to go forward with farmer's market. Darryl circulated some materials describing Northlands' ag strategy as it relates to Vision 2020.
 - K-days: July 22-31. Key changes include the south stage moving into the infield. Roughly same timeframe for performances and fireworks. There will be a pow wow each day with 250-400 performers (dancers, drummers). Northlands is interested in renting hall and parking space for the performers.
 - M/S/C Geoff/Jeremy that Brian be empowered to negotiate an agreement with Northlands regarding parking on Bellevue's behalf
- d. DECSA (Beth Roehler)
- Surf & turf fundraiser was held last Saturday and was quite successful; RE/MAX was a significant help
 - DECSA's pancake breakfast will be held July 6 from 7:30am - 10:30am
 - "Assets for Success" program for ages 15-30 with self-disclosed disability to assist with employment.
 - Youth-at-risk program involving gardening did not get necessary funding, hoping some volunteers may be available
- e. Northstars Athletic Club (Marvin Heise)
- Very successful hockey year; all teams moved up ~1-1.5 tier(s)
 - Novice, Atom, and Peewee teams all won their respective tournaments
 - Junior C made second at provincials
 - Looking to redo flooring and painting downstairs
 - Junior and Senior Timbits programs will be running this year
5. Directors' reports
- a. President (Ericka Chemko)
- i. Board development workshop
- Ericka is hoping to connect with board members to examine skills & strengths and find opportunities for growth & participation
 - The workshop comes out of the strategic planning process, and Ericka is looking for ideas for training/development workshops that could be beneficial
 - Erin mentioned that EFCL offers board development workshops, etc., and would be worth contacting
 - Ericka also mentioned Alberta Culture
 - Ericka discussed developing a board orientation handbook/binder
 - Jeremy indicated that it would be helpful as a new board member to know more about roles & responsibilities, social media accounts, and other such topics
 - Erin indicated that the workshop would likely be scheduled for Sept/Oct
- ii. Board policies that could be developed over next couple of years
- Ericka noted that we have very few policies, and that developing policies in key areas could be of significant benefit
 - Jo mentioned that one benefit of having established policies is that they provide guidance that is not incorporated into the bylaws, and thus can be amended as necessary and according to changing conditions, and allows the bylaws to focus on principles while leaving the specifics to the policies
 - Geoff mentioned the general move toward consent agendas, particularly in areas such as stakeholder reports which could be provided in written form and then read in advance of meetings
 - Ericka and Ed will meet before the next meeting to aim to develop a new agenda format
- b. Treasurer (Jo Nuthack)
- Jo distributed the financial report, which is on file
 - M/S/C Jo/Erin that Ericka Chemko be added to the list of signing authorities, and that Brian Finley be removed
 - M/S/C Jo/Brian that the Board of Directors, pursuant to the 2016 AGM, appoint Laura Finley and Greg Brandenburg for the purpose of completing the audit of currently outstanding financial books, accounts and records of the Bellevue Community League.
 - M/S/C Jo/Ericka that the report of the Treasurer be accepted
- c. Vice-president (Erin Armstrong)
- i. Farmer's Market 2017

- Erin will connect with Darryl/Northlands to discuss
- ii. CLIP
 - CLIP submission has been made
- iii. Casino application
 - Once the finances are in order, Erin will be starting the application process
 - Highlands' casino is coming up in early July, and Erin will be volunteering to gain a better understanding of the process
- iv. Eastglen
 - Erin will be passing the Eastglen responsibilities over to Dave in his role as Civics Director
- v. Bike racks
 - Erin is hoping to have racks installed prior to Community League Day
- vi. K-days parking
 - Parking arrangements will need to be finalized based on the results of the Northlands proposal
- vii. K-days pub night
 - We are looking for volunteers to help with a potential K-days pub night
- viii. Howto for pub/music night
 - Erin discussed the idea of developing a howto guide for running pub/music nights
 - Geoff is willing to do this
- ix. Community league day
 - Saturday, Sept 17
 - Ericka mentioned that Highlands is interested in doing something together with us
 - Darryl suggested investigating moving the movie night to Saturday evening to be part of the CL day programming
- x. FARRM rescue
 - FARRM rescue is looking for a place to hold their fundraiser and is looking to use the main hall some time in August
- d. Communications Director (Jeremy Fritsche)
 - Jeremy would like to streamline some of our communications, particularly in consolidating our various social media accounts
 - Jeremy would like to coordinate more strongly with Highlands
 - Jeremy also has some ideas for reorganizing/streamlining our website
 - He would also like to make some improvements around our roadside sign, e.g. getting something more functional and possibly more secure
 - Kelly mentioned that she does have some documentation on the process involved in acquiring a permanent sign
 - Jeremy and Brian will meet to discuss the appropriate procedures/authority for updating/maintaining the sign
- e. Facilities Director (Brian Finley)
 - Brian thanked Geoff and the volunteers who came out for the hall cleanup recently
 - M/S/C Brian/Geoff that we spend up to \$500 to update/repair/refurbish plumbing in the men's washroom
 - M/S/C Brian/Jo that the broken glass at the front of the building be replaced, up to a cost of \$900
 - New security system going in next Monday. Brian will be contacting Directors to distribute codes as needed.
 - Poulin's will be returning in the near future to look into the pest issue.
 - Geoff mentioned that Fruits of Sherbrooke's energy requirements may be prohibitive
 - Brian is investigating kitchen upgrades (stove, floor, vents/fan), and will report at a future meeting
 - Brian would like to strike a building committee, to meet quarterly starting in July. In July, the 2016/17 facilities budget would be reviewed.
 - Rentals have been good.
- f. Program Director (Geoff Lilge)
 - Belly Dance program has been announced on Facebook
 - Ericka, Geoff, and Jeff are working to clarify programs vs events
- g. Social Director (Jeff Nachtigall)

- h. Memberships Director (Judy Nuthack)
 - Judy tabled at Highlandia this past Saturday
 - Judy is considering options for a membership drive
- i. ~~Civics Director (Dave Gournoyer)~~
- 6. Business arising from the minutes
- 7. New business
 - a. Northlands proposal
 - Parameters around the Northlands parking proposal were discussed, and direction was given to assist Brian
 - b. Cooperation with Highlands
 - Geoff suggested the two program directors, two communication directors, and two presidents meet to discuss opportunities for synergy/cooperation
 - Further discussion around opportunities ensued
 - c. Tool Library
 - M/S/C Geoff/Brian that Brian be authorized to negotiate with the Edmonton Tool Library regarding Bellevue CL donating space rental to the ETL prior to the ETL's public opening
 - M/S/C Geoff/Ed that a night's use of the lounge be donated to the Edmonton Tool Library for the purpose of co-hosting a fundraiser for the ETL
- 8. Date and time of next meeting
 - The next scheduled meeting is July 19 at 7pm
- 9. Adjournment
 - M/S/C Ericka/Ed that the meeting be adjourned
 - The meeting was adjourned at 21:54