

# Bellevue Community League

Meeting of the Board of Directors, September 20, 2016 - 8:00pm

In attendance: Ericka Chemko, Dave Cournoyer, Ed Boraas, Jo Nuthack, Judy Nuthack, Erin Armstrong, Jeremy Fritsche, Jeff Nachtigall, Geoff Lilge, Greg Brandenburg (Abundant Community Initiative), Kelly Cameron (CRC), Darryl Szafranski (Northlands), Brian Gibbon (Brian Mason's office)

Regrets: Brian Finley, Cory Seibel (Abundant Community Initiative), Marvin Heise (Northstars)

1. Call to order
  - o Meeting called to order by Ericka at 8:04pm
2. Approval of agenda
3. Consent Agenda

*Board members are expected to have reviewed the previous meeting's minutes and all attached reports prior to the meeting. The Consent Agenda portion of the agenda will consist of a single motion: to approve the minutes of the previous meeting, to accept for information all reports included in the Consent Agenda package, and to approve of all motions included in the Consent Agenda package (outlined below).*

- a. Approval of minutes of previous meeting
- b. Community stakeholder reports
  - i. ~~Community Recreation Coordinator (Kelly Cameron)~~
  - ii. Abundant Community Initiative (Cory Seibel)
  - iii. ~~Edmonton Tool Library (Rebyn Webb)~~
  - iv. Northlands (Darryl Szafranski)
  - v. ~~DECSA (Aimee Maxfield)~~
  - vi. ~~Northstars Athletic Club (Marvin/Kerry Heise)~~
- c. Directors' reports
  - i. President (Ericka Chemko)
  - ii. Treasurer (Jo Nuthack)
    1. Treasurer's report
    2. Year-to-date budget update
    3. Financial review/accounting services
  - iii. ~~Vice-president (Erin Armstrong)~~
  - iv. Communications Director (Jeremy Fritsche)
  - v. ~~Facilities Director (Brian Finley)~~
  - vi. Program Director (Geoff Lilge)
  - vii. ~~Social Director (Jeff Nachtigall)~~
  - viii. Memberships Director (Judy Nuthack)
  - ix. Civics Director (Dave Cournoyer)
- d. Motions included in Consent Agenda, if any  
*None*

*M/S/C Jeff/Geoff that the minutes of the previous meeting and all reports included in the Consent Agenda package be accepted.*

4. Discussion Points, if any (refer to attached reports)
  - a. ~~Abundant Community Initiative (Cory Seibel)~~
    - i. ~~Potential team members~~
    - ii. ~~Potential Block Connectors~~
    - iii. ~~Potential avenues for communicating with the neighbourhood about ACI?~~

Due to unforeseen circumstances, Cory was unable to be present at this meeting.
  - b. President (Ericka Chemko)
    - i. City of Edmonton's Planning Academy
      - o Ericka inquired into interest in sponsoring board members to take courses via this program
      - o Jeff and Dave spoke highly of the program and recommended this be pursued
      - o *M/S/C Ericka/Erin that directors be reimbursed for any courses they take through the Academy.*
    - ii. BCL Farmer's Market 2017 – Who will lead this initiative on the board?
      - o Ericka communicated that there are potential resources/experts available who may assist in this.

- Ericka would like to hear from anyone who might be willing to spearhead this project.
- c. Vice president (Erin Armstrong)
  - i. BCL Casino
    - Erin has been gathering the information required to move forward with the Casino application
    - Erin would like formal authorization to proceed with the application
    - M/S/C Erin/Jeff that Erin be authorized to proceed with the casino application
  - ii. Bike racks
    - Erin and Brian have been discussing potential locations
    - Kelly mentioned that we will need to provide details to the city parks planners so that they're aware of the change
    - Erin would like to finalize placement ASAP, and invites directors to take a look with her immediately following this meeting.
  - iii. Strategic planning committee
    - The committee is currently Erin, Ericka, and Jeff
    - Erin asks that any other interested board members identify themselves to her
    - Erin would like to know if there's any interest in an annual strategic planning meeting
    - Ericka suggested that a two-year period may be more appropriate
    - Erin asked if any director was responsible for maintaining a list of volunteers
    - Ericka suggested that a spreadsheet be developed to aid in coordinating volunteers
  - iv. Recycling bins
    - There are currently no recycling bins in the building, and Erin would like to see some placed around the building near the garbage cans.
    - M/S/C Erin/Jeremy that recycling bins be purchased and placed in appropriate locations throughout the building.
- d. Treasurer (Jo Nuthack)
  - i. Consider email proposals
    - Trish Horobec submitted a proposal to conduct a review of BCL's financials
    - Jo suggested that since a professional review has not been conducted in quite some time, it seems important that this proposal be considered seriously
    - Jo would like to have Trish provide more information, possibly meeting with the board to discuss needs and options. The directors in attendance were in agreement.
  - ii. Finding the next Treasurer
    - Jo has requested that board members attempt to spread the word that we are looking for a treasurer.
- e. Communications (Jeremy Fritsche)
  - i. Promotion of local businesses
    - Jeremy has been contacted a number of times by local businesses asking to be mentioned on the website and/or social media
    - Jeremy invited discussion around potential policy/procedures regarding such requests
    - A consensus emerged that official board channels such as the website and official social networking presence be limited to board activities, but that if a local business were offering a specific benefit to league members (such as a discount) that it would be reasonable to communicate this via the relevant official medium, e.g., the list of membership benefits.
    - Based on tonight's feedback, Jeremy will draft a brief policy for presentation to the board.
  - ii. Criteria for promotion as "league event"
    - Jeremy initiated a discussion around the circumstances under which it is appropriate to promote an event as a 'league event.' (e.g. is holding an event at the hall enough to qualify? At what point do we put specific effort toward a renter's event such as website/sign presence?)

- A number of directors expressed their opinion that a presentation to the board expressly requesting board endorsement should be a requirement.
    - A consensus emerged that an event proposal would need to be approved by the board in order for an event to be endorsed as a league event.
  - iii. League boundaries update
    - In the process of drafting a visual map of Bellevue CL's boundaries, Jeremy noted that the wording around the western boundary of the league is confusing, and that there's a potential overlap between Bellevue CL's boundaries and Parkdale-Cromdale's boundaries.
    - Jeremy and Ed will investigate any ambiguities/issues in the existing description (particularly with regard to the Bellevue/Parkdale-Cromdale interface) and report at a future meeting.
- f. Programs (Geoff Lilge)
  - i. What programs should we pursue?
    - Geoff would like to know which programs are desired in the community
    - Geoff has been following up with Conrad Siegers about the family games proposal he submitted
    - Geoff also mentioned the kids' program and the ongoing Friday Night Besties program
    - At a previous meeting, Brian had mentioned looking into bringing Minus One on board as a seniors' program
  - ii. Monthly pub nights, in absence of Highlands pub night crew?
    - It's uncertain at this time whether Highlands will be organizing any pub nights in the near future
    - Geoff noted that our next scheduled pub night is November
    - The directors in attendance felt that pub nights should continue being held every two months, regardless of Highlands' activity
    - Erin mentioned that there may be some opportunity to coordinate with the activities in the strategic plan.
    - Jeremy mentioned that this is another opportunity to reach out to the community and ask for suggestions/volunteers.
- 5. Business arising from the previous meeting's minutes, if any
- 6. Other new business, if any
- 7. Date and time of next meeting
  - The next regularly scheduled meeting will be held on Tuesday, October 18 at 7pm at the hall.
- 8. Adjournment
  - M/S/C Ericka/Ed that the meeting be adjourned
  - Meeting adjourned at 9:27pm