

Bellevue Community League

Meeting of the Board of Directors, May 15, 2018 - 7:00pm - DRAFT Minutes (Unapproved)

In attendance: Brian Finley (via phone), Kyla Fisher, Jo Nuthack, Judy Nuthack, Jeremy Fritsche, Ed Boraas, Rick McAdie, Anna Vesala (NRC), Kerry Heise (Bookkeeper)

Regrets: Brian Gibbon, Conrad Siegers, Erin Armstrong

1. Call to order

- Meeting called to order at 19:12 by Rick McAdie

2. Approval of agenda

- M/S/C Jeremy/Jo that the agenda be approved

3. Consent Agenda

Board members are expected to have reviewed the previous meeting's minutes and all attached reports prior to the meeting. The Consent Agenda portion of the agenda will consist of a single motion: to approve the minutes of the previous meeting, to accept for information all reports included in the Consent Agenda package, and to approve of all motions included in the Consent Agenda package (outlined below).

a. Approval of minutes of previous meeting: April 17 2018

b. Community stakeholder reports

- Neighbourhood Resource Coordinator (Anna Vesala)
- ~~Abundant Community Edmonton (Cory Seibel)~~
- Edmonton Tool Library (Shannon Leblanc)
- ~~Northstars Athletic Club (Marvin/Kerry Heise)~~

c. Community League reports

- ~~President (Brian Finley)~~
- Treasurer (Jo Nuthack)
- ~~Vice President (Conrad Siegers)~~
- ~~Communications Director (Jeremy Fritsche)~~
- Facilities Director (Rick McAdie)
- ~~Program Director (Geoff Lilge)~~
- ~~Social Director (Erin Armstrong)~~
- Membership Director (Judy Nuthack)
- ~~Community Safety Director (Kyla Fisher)~~
- ~~Past President (Ericka Chemko)~~

d. Motions included in Consent Agenda, if any
(none)

M/S/C Kyla/Jo to approve the minutes of the previous meeting, to accept for information all reports included in the Consent Agenda package

4. Presentations and Discussion Points (refer to attached reports)

a. Tool Library (Shannon Leblanc)

i. Insurance

- Brian will reach out to the Tool Library to get details on requirements & options

b. Memberships (Kyla Fisher)

i. Timing for selling 2018-19 memberships

- Kyla has the membership supplies for the 2018-19 year
- Mandolin books is now out of cards, and Kyla wants to know if we should start selling the new cards immediately, especially given that EFCL is selling 2018-19 cards online
- **M/S/C Rick/Ed that Kyla be directed to begin issuing 2018-19 membership cards immediately**

c. President (Brian Finley)

i. AGM: slate of candidates

- Two additions to the slate: Sally Scott (Memberships), Fraser Hayes (Social)
- Slate as stands: Rick McAdie (President), Ed Boraas (Secretary), Brian Finley (Past President), Conrad Siegers (Treasurer), Jeremy Fritsche (Communications), Geof Lilge (Programs), Kyla Fisher (Civics)

ii. AGM: expenditures (coffee, etc.)

- Brian would like to make sure some money is set aside for coffee/snacks, refreshments

- M/S/C Ed/Kyla that Brian be given access to up to \$100 for the purposes of purchasing coffee and snacks for the AGM
 - d. Neighbourhood Resource Coordinator (Anna Vesala)
 - In addition to her report, Borden Park Pool will open on Friday, June 22 (likely noon - 8pm)
 - Anna will be in attendance at the AGM and will bring elections materials
 - Kyla asked if the two Neighbourhood Renewal committees could come report at an upcoming meeting (possibly the AGM as well), especially in light of boundary discussions etc
 - Anna will be following up with the City to update communications re Eastglen, as the website does not yet include final designs
 - Two summer camps: Carnival Adventure July 9-20, Rock Star camp August 27-31
 - e. Jo Nuthack (Treasurer)
 - The Finance Committee has suggested earmarking a significant portion of funds in our operational account for matching grant funding
 - M/S/C Jo/Brian to transfer \$70,800 from operating into our investment account
- 5. Business arising from the previous meeting's minutes, if any
 - a. Finance committee motion re legal fees
 - M/S/C Jo/Brian to reimburse legal fees incurred as a result of the 2014-2016 investigation, as documented in an invoice, up to \$5000, provided the board & Rick co-sign a document asserting that both parties consider the matter closed
 - Erin delivered a letter to the board outlining her thoughts on the matter
 - The directors agreed with Erin that given the exhaustive investigation that has been done, as well as the League's obligation to indemnify Rick as a director, that the reimbursement was necessary
 - b. Renovations & hall maintenance
 - Given that we are now without a hall maintenance person, Kyla asked what the plan was going forward
 - Brian & Rick will manage hall cleaning in the coming months, while rentals are slower
- 6. Other new business, if any
 - a. Approval of 2018 budget
 - M/S/C Jo/Kyla that the board approve the 2018 budget as presented by Jo
 - b. Kyla
 - Kyla has taken a position at the City of Edmonton and will no longer be able to sit on the ARP committee
 - Brian has volunteered to take on that role going forward
- 7. Date and time of next meeting
 - a. Our next meeting will be Tuesday, May 22, immediately following the Annual General Meeting
- 8. Adjournment
 - M/S/C Ed/Kyla that the meeting be adjourned
 - Meeting adjourned at 20:21