

Bellevue Community League

Annual General Meeting, May 9, 2017 - 7:00pm

1. Call to order
2. Approval of agenda
3. Approval of minutes from 2016 AGM
4. Directors' reports for the 2016-17 year
 - a. President (Ericka Chemko)
 - b. Treasurer (Jo Nuthack)
 - i. Financial report
 - ii. 2017 Budget
 - iii. Appointment of auditors
 - c. Vice President (Erin Armstrong)
 - i. Vice President's report
 - ii. Strategic planning presentation
 - d. Facilities Director (Brian Finley)
5. Elections
 - a. Report of the Nominating Committee (Brian Finley)
 - b. Nominations & elections (CRC/Margaret Smith)
6. Adjournment

Bellevue Community League

UNAPPROVED Draft Minutes - Annual General Meeting, May 17, 2016 - 7:00pm

In attendance: Erin Armstrong, Brian Finley, Judy Nuthack, Jo Nuthack, Dave Cournoyer, Ericka Chemko, Geoff Lilge, Shannon Murray (CRC), Jeff Nachtigall, Ed Boraas, Cindy Lilge, Kyla Fisher, Darryl Szafranski, Michael Tucker, Jeannette Gysbers, Terri Flanagan, Jeremy Fritsche, Sarah James, Janis Irwin (Associate), Cathy Jol, Paul Wallace, and guests

1. Call to order
 - Meeting called to order by Brian Finley at 19:11
2. Approval of agenda
 - M/S/C Erin Armstrong/Jeff Nachtigall
3. Approval of minutes from 2015 AGM
 - M/S/C Kyla Fisher/Ericka Chemko
4. Directors' reports for the 2015-16 year
 - a. President (Brian Finley)
 - Brian Finley presented his report, which is on file
 - M/S/C Geoff Lilge/Cindy Lilge to accept the President's Report
 - b. Treasurer (Jo Nuthack)
 - i. Financial report
 - Jo Nuthack presented his report, which is on file
 - It was noted that our income was significantly higher than in past years
 - Greg Brandenburg asked if the league has seen an increase in rentals in the past year
 - Geoff Lilge discussed some of the significant rentals from the past year, and discussed initiatives such as Pub Night
 - Greg Brandenburg asked whether the grant income was regular. It was mentioned that many grants are matching and dependent on specific projects, such as the mural project from the past year.
 - M/S/C Ericka Chemko/Jeannette Gysbers to accept the Treasurer's Report
 - ii. Appointment of auditors
 - M/S/C Brian Finley/Erin Armstrong that the 2016/17 board of directors appoint two members of the Bellevue Community League for the purpose of auditing the accounts and records of the League
 - c. Vice President (Erin Armstrong)
 - i. Vice President's report
 - Erin spoke about a very successful four-day project to collect donations for the Fort McMurray evacuees.
 - Erin spoke about the recent developments with Eastglen Leisure Centre. Erin and Dave attended a number of meetings with the city and with pool administration, with the result that Eastglen is now endeavoring to expand programs and access.
 - New deck furniture is being installed and a number of renovations are underway.
 - A member in attendance said that the new management at Eastglen has been amazing, and that recent changes have been very positive. There are many more programs, an accessible programs director, etc.
 - Greg mentioned that in the past, local soccer groups would have their end-of-season parties at Eastglen, on the deck and in the pool.
 - ii. Strategic planning presentation
 - Erin presented the 2016-19 strategic plan, which is on file
 - d. Memberships Director (Kyla Fisher)
 - This year we have 77 active memberships, 170 people (12 singles, 45 families, 14 seniors, 4 associates, 2 senior couples)
 - Membership sales are online at <http://bellevuecommunity.ca> or at Mandolin Books
 - e. Communications Director (Jeff Nachtigall)
 - Facebook presence has really been ramped up this year. There are a few relevant pages: The Bellevue Community League, Bellevue Social Club, and the Highlands/Bellevue Highlights.
 - The new website is also up and running at <http://bellevuecommunity.ca> and contains official information, news, and links to resources.

- The Highlands/Bellevue Highlights newsletter is no longer being printed, but is being distributed as an e-newsletter.
 - Jeff spoke about the success in reaching out by flyer drops, and the importance of having volunteers to assist.
 - Jeff also spoke about the successes around K-Days parking, and how significant the income was to the Bellevue Community League
- f. Facilities Director (Geoff Lilge)
- One major expenditure this year was in two new furnaces for the hall
 - A number of interesting longer-term rental opportunities have come up recently which could enhance the hall's position as a community hub
 - Now that the league has grown its cash reserves over the past year, it's a good time to discuss upgrades to the kitchen, windows, etc.
 - Geoff emphasised that if anyone has an idea for a program or event, this hall is available and meant to be used.
- g. Program Director (Ericka Chemko)
- Ericka helped work to continue the Kids Club program (run by Gail Wichert), which may be able to find a permanent home in one of the former pottery club spaces in the Hall
 - Seniors' programming is a notable gap in community offerings, that we're hoping to fill with increased programming and possibly via the work of the Abundant Communities Initiative.
5. Elections
- a. Report of the Nominating Committee (Ed Boraas)
- Ed read the Nominating Committee's Report, which is on file
- b. Nominations & elections (Shannon Murray)
- Shannon administered the nominations. No nominations additional to the Nominating Committee's nominees were heard.
 - The following Directors were elected by acclamation:
 - President: Ericka Chemko
 - Vice-President: Erin Armstrong
 - Secretary: Ed Boraas
 - Treasurer: Jo Nuthack
 - Social Director: Jeff Nachtigall
 - Program Director: Geoff Lilge
 - Membership Director: Judy Nuthack
 - Facilities Director: Brian Finley
 - Civics Director: Dave Cournoyer
 - Communications Director: Jeremy Fritsche
 - Having received no nominations, the following positions are currently vacant:
 - Sports Director
 - Community Safety Director
 - As outgoing president, Brian Finley assumes the role of Past President
6. Other business
- Greg Brandenburg suggested that the new board members introduce themselves, which they did.
 - Brian suggested that the other members and guests in attendance introduce themselves, which they did, with cordial discussion following.
 - Darryl Szafranski reported on recent developments at Northlands, including extensive work hosting the Fort McMurray evacuees, Vision 2020 and the potential for mutually beneficial strategic alignment between the BCL and Northlands.
 - Greg Brandenburg announced that there will be a river valley cleanup event meeting at 9:00am on Friday, May 27 starting at Virginia Park School
 - Greg Brandenburg also announced that Tamarack Institute will be bringing their annual Conference on Community Engagement (featuring John McKnight) to Edmonton for the first time ever, from June 7 through 9 at the Bellevue Hall.
7. Adjournment
- M/S/C Erin/Ed that the meeting be adjourned
 - Meeting adjourned at 20:21

Bellevue Community League
Income & Expenses
Annual

2016

	Bank – Rent Reserve	\$ 5,585.53
	Bank –Mural Reserve	\$ -
Cash Beginning of Period	Bank – Chequeing	\$ 40,868.30
	Total	\$ 46,453.83

Income:

4001	Grants	\$ 7,130.00
4002	Rentals (Hall/Centennial Room)	\$ 51,740.95
4004	Rent (Northstars – monthly)	\$ 20,261.93
4006	Memberships	\$ 1,555.00
4007	Donations	\$ 20.00
4008	Garage Sales Table Fees	\$ 503.40
4009 b	Programs – Pub Night	\$ 3,470.16
4009 d	Programs – Event Concession	\$ 133.00
4023	Special from SONiC Boom	\$ 1,500.00
4026	GST collected	\$ 2,694.51
4029	Interest Income	\$ 20.68
4030	Other Income	\$ 0.02
Total Income:		\$ 89,029.65

Expenses:

5001	Utilities – Electric Power	\$ 3,199.78
5002	Utilities – Water & Drainage	\$ 1,946.04
5003	Utilities – Waste Disposal	\$ 2,972.46
5004	Utilities – Natural Gas	\$ 4,431.28
5005	Utilities – Telephone & Internet – TELUS & Bell	\$ 1,863.71
5006	Bank Charges – N-S-F/ Cheque Stop	\$ 15.20
5007	City of Edmonton – Community Swims	\$ 1,188.81
5008	Wages – Janitorial	\$ 13,916.80
5010	Outside Services – Hall Maintenance	\$ 2,965.76
5011	Hall – Maintenance Supplies	\$ 2,796.42
5012	Hall – Janitorial Supplies	\$ 1,092.12
5013	Hall – Security Service	\$ 4,804.28
5015 b	Programs – Pub Night	\$ 1,418.47
5015 c	Programs – Bellevue/Highlands Junior High School Nights	\$ 395.89
5015 e	Programs – Kids Club	\$ 724.71
5015 g	Programs – Potluck Suppers	\$ 219.54
5015 k	Special to Edm. Northstars Athletic	\$ 1,500.00
5015 l	Donations	\$ 200.00
5017	Office Supplies – Stamps/Cheques/Stationery	\$ 63.46
5019	Board Expenses – Meetings etc.	\$ 247.51
5021	Insurance	\$ 6,728.00
5023	GST on paid Invoices	\$ 943.78
5024	GST to CRA	\$ 1,107.27
5025	EFCL – Annual Fee	\$ 1,638.00
5026	EFCL – Supplies	\$ 377.00
5027	Cash Float to Board Members & Returns	\$ 550.00
5029	False Alarm charges	\$ 200.00
5030	Other Expenses	\$ 1,130.97
Total Expenses:		\$ 58,637.26

Net : Income Gain / (Loss) \$ 30,392.39

4003	Rent Reserve (Northstars Athletic)	\$ (277.78)
4024	Mural Preservation Reserve Grant (City of Edmonton)	\$ 2,728.29
5015 m	Mural Preservation	\$ (1,728.29)
	Bank – Rent Reserve	\$ 5,308
	Bank – Mural Reserve	\$ 2,728
	Bank – Chequeing	\$69,532.40

Cash End of Period \$ 77,568.44

Bellevue Community League

(proposed) Budget – 2017

Account #	Account Description	
	Income	
4001	Grants – City & Canada 150)	\$ 7,500.00
4002	Rentals (Hall/Centennial Room)	\$ 11,750.00
4004	Rent (Northstars Athletics & Tool Library)	\$ 27,231.00
4005	Memberships	\$ 1,505.00
4006	Donations	\$ 325.00
4007	Sponsorships	\$ 100.00
4008	Garage Sales Table Fees	
4009	Programs – Pub Night	\$ 400.00
4010	Programs – Highlands Jr. High School Nights	
4011	Programs – Event Concession	
4012	Programs – Kids Club	
4013	Programs – Women's Space	
4014	Programs – Community Day	
4015	Programs – Special Fundraising	\$ 850.00
4016	To be assigned	
4017	To be assigned	
4018	To be assigned	
4019	To be assigned	
4020	To be assigned	
4021	To be assigned	
4022	To be assigned	
4023	K-Days	\$ 25,000.00
4024	To be assigned	
4025	To be assigned	
4026	To be assigned	
4027	To be assigned	
4028	To be assigned	
4029	To be assigned	
4030	To be assigned	
4031	To be assigned	
4032	To be assigned	
4033	To be assigned	
4034	To be assigned	
4035	To be assigned	
4036	To be assigned	
4037	To be assigned	
4038	To be assigned	
4039	To be assigned	
4040	To be assigned	
4041	To be assigned	
4042	Interest Income	\$ 20.00
4043	Other Income	\$ 34,424.00

	Total Income	\$ 109,105.00

Bellevue Community League

(proposed) Budget – 2017

Account #	Account Description	
Expenses		
5001	Utilities – Electric Power	\$ 3,200.00
5002	Utilities – Water & Drainage	\$ 1,950.00
5003	Utilities – Waste Disposal	\$ 2,975.00
5004	Utilities – Natural Gas	\$ 4,425.00
5005	Utilities – Telephone & Internet – TELUS & Bell	\$ 2,000.00
5006	Bank Charges – N-S-F/ Cheque Stop	
5007	City of Edmonton – Community Swims	\$ 1,174.00
5008	Wages – Janitorial	\$ 15,500.00
5009	Snow Removal – Parking Lot	
5010	Outside Services – Hall Maintenance	\$ 33,450.00
5011	Hall – Maintenance Supplies	
5012	Hall – Janitorial Supplies	
5013	Hall – Security Service	
5014	Parking Lot – Maintenance Supplies	
5015	Programs – Community Day	
5016	Programs – Pub Night	
5017	Programs – Highlands Jr. High School Nights	
5018	Programs – Event Concession	
5019	Programs – Kids Club	
5020	Programs – Women's Space	
5021	Programs – Potluck Suppers	
5022	Bookkeeping	\$ 4,000.00
5023	Printing	\$ 500.00
5024	Website Maintenance	\$ 15.00
5025	To be assigned	
5026	To be assigned	
5027	Strategic Planning	\$ 994.00
5028	K-Days	
5029	Office Supplies – Stamps/Cheques/Stationery	\$ 100.00
5030	Board Expenses – Meetings etc.	
5031	Advertising	
5032	Insurance	\$ 6,730.00
5033	Newsletter	
5034	GST paid on Invoices	
5035	GST to CRA	
5036	EFCL – Annual Fee	
5037	EFCL – Supplies	
5038	Cash Float to Board Members & Returns	
5039	Legal Fees	\$ 2,500.00
5040	False Alarm charges	
5041	Other Expenses	
5042	Donations	\$ 25.00
5043	Building Reserve	\$ 7,528.00

	Total Expenses	\$ 87,066.00