

Bellevue Community League

Meeting of the Board of Directors, March 19, 2019 - 7:00pm

In attendance: Brian Finley, Jeremy Fritsche, Fraser Hayes, Conrad Siegers, Ed Boraas, Rick McAdie, Brett Finnie, Larry Fundytus (hall manager), Kerry Heise (bookkeeper), Shannon Leblanc (Tool Library), Anna Vesala (NRC)

1. Call to order
 - Meeting called to order at 19:01 by Rick McAdie
2. Approval of agenda
 - M/S/C Brian/Jeremy that the agenda be approved
3. Consent Agenda

Board members are expected to have reviewed the previous meeting's minutes and all attached reports prior to the meeting. The Consent Agenda portion of the agenda will consist of a single motion: to approve the minutes of the previous meeting, to accept for information all reports included in the Consent Agenda package, and to approve of all motions included in the Consent Agenda package (outlined below).

- a. Approval of minutes of previous meeting: February 19, 2019
- b. Community stakeholder reports
 - i. Neighbourhood Resource Coordinator (Anna Vesala)
 - ii. ~~Abundant Community-Edmonton (Cory Seibel)~~
 - iii. ~~Edmonton Tool Library (Shannon Leblanc)~~
 - iv. ~~Northstars Athletic Club (Marvin/Kerry Heise)~~
- c. Directors' reports
 - i. ~~President (Rick McAdie)~~
 - ii. ~~Past President (Brian Finley)~~
 - iii. ~~Treasurer (Conrad Siegers)~~
 - iv. Social Director (Fraser Hayes)
 - v. ~~Program Director (Geoff Lilge)~~
 - vi. ~~Membership Director (Sally Scott)~~
 - vii. ~~Civics Director (Brett Finnie)~~
 - viii. Communications Director (Jeremy Fritsche)
- d. Motions included in Consent Agenda, if any
(none)
M/S/C Brian/Conrad to approve the minutes of the previous meeting, and to accept for information all reports included in the Consent Agenda package

4. Presentations and Discussion Points (refer to attached reports)
 - a. Neighbourhood Resource Coordinator (Anna Vesala)
 - Highlandia planning has begun
 - City registration is now different
 - Spring/summer camps are now online and open for registration
 - Neighbourhood renewal is proceeding; no word yet on when street blades will be arriving
 - The remainder of Bellevue and Highlands will begin this spring
 - City is meeting to try to streamline the process for large events in Borden Park
 - The City would like to know if there are any gaps in service or other concerns around events in Borden Park
 - There have been some concerns around noise from music, and lack of clarity around whether a user has a permit or not
 - Anna passed on some information about holding effective AGMs
 - Report back regarding the preferred proposal for exhibition lands development is scheduled for April 23
 - Jeremy asked if free admission for outdoor pools was going to be offered again this year; Anna will look into it
 - b. Edmonton Tool Library (Shannon Leblanc)
 - i. 2018 rent receipt
 - The email address provided bounced; Shannon has provided an updated email address, and Kerry will email the receipt there
 - ii. AGM
 - The Tool Library's AGM will be held on April 27, likely at 1pm
 - iii. Other

- Space improvements continue to happen
 - Brian is working on resetting alarm codes
 - Marketing committee is following up with Jeremy re. signage
- c. President (Rick McAdie)
- i. Green Shack funding
 - We inadvertently missed the opportunity to contribute to the Green Shack program
 - In the past, we've donated \$1000
 - M/S/C Brian/Conrad that we donate \$1000 to the Green Shack program
 - Anna mentioned that we should have received notice of which areas received a Green Shack
 - This year there will be no Green Shack in Borden Park
 - Bellevue Park will have a Green Shack (Bellevue School/DECSA site)
 - Highlands Park will also
 - Green Shack begins the first Tuesday in July and runs M-F through the end of August
 - ii. Other
 - There was a break-in over the weekend, with light damage; a window needed to be replaced, and a credit card machine was stolen. Police did visit to gather evidence.
- d. Treasurer (Conrad Siegers)
- i. Opening additional account for Casino funds
 - In order to open a casino account, a documented motion is required
 - M/S/C Conrad/Brian that an additional bank account be opened to hold the casino funds with the same signatories as the other accounts
 - ii. Discussion of management of incoming cash, checks, and reimbursement of deposits to renters
 - Some renters would like for cheques to be cashed more promptly
 - Kerry requested earlier notice of when cheques are ready to be cashed
 - Rick asked what a reasonable bank run frequency is
 - Kerry suggested the first and third Wednesday of each month
 - The directors agreed with the suggestion
 - Conrad is happy to bring cheques to the bank
 - For our existing account, we cannot do e-transfers because it is a two-signature account
 - The bank suggested we could have a designated account which is a one-signature account with no cheques for the purpose of accepting (and sending) e-transfers
 - Kerry suggested that the account could have the same signatories, with Kerry set up to accept/send e-transfers; that way, Kerry could manage incoming payment as well as deposit rebates, and Conrad could take care of transferring funds into the main account
 - M/S/C Conrad/Jeremy that a further bank account be opened to facilitate e-transfers, with the same signatories as the other accounts plus Kerry Heise being authorized to approve/send e-transfers
 - Kerry suggested that an address such as bellevuerentals@bellevuecommunity.ca be established to facilitate e-transfer communication
 - Jeremy pointed out that we already have such an email address: rentals@bellevuecommunity.ca
 - iii. Other
 - Audit is scheduled for April 9
 - M/S/C Conrad/Brian that the league spend up to \$100 for snacks & honorarium for the audit
 - CLOG grant: Conrad has requested change in the league contact to the BCL Treasurer mailbox, but has not yet heard back
 - Anna will follow up
- e. Social Director (Fraser Hayes)
- i. Pub nights & lounge purchases
 - Last movie/pub night went very well
 - 40/50 adults attended
 - Concert series starting in the fall
 - Highlands Liquor is interested in helping out; they've been very helpful in the past
 - Brian will be assisting in setting up sound
- f. Communications Director (Jeremy Fritsche)
- i. Survey

- Jeremy has put together a survey to help get an understanding of the priorities and needs of our members
 - At last pub night, Jeremy connected with the Programs Director from Killarney CL, who shared their survey (co-developed with their NRC) with Jeremy
 - A link to the survey was included in the agenda bundle:
https://docs.google.com/forms/d/e/1FAIpQLSf4StlNdl8J_ilvELunfHmiMPHXft11ZKTLJIRyNQ62hiSS3g/viewform
 - Questions involved membership, programming, volunteer opportunities, family activities, household competition, amenity use, etc.
 - Jeremy will be emailing the survey to members in April
 - Fraser shared some suggestions for some ways to condense the survey
- g. Civics Director (Brett Finney)
- Joe, et al., are looking for people to join the Eastglen committee
 - A newsletter has been distributed
 - Brett will follow up with Anna regarding the 66 Street/Yellowhead closure
- h. Past President (Brian Finley)
- Brian will have two motion detectors added
 - We will not be applying for grants for the kitchen or for solar panels, as conditions were presently not favourable
 - We will finish the renovations we have in progress and then reassess kitchen and solar at that point
 - Brian mentioned that if the Social Club is looking for any work, to come to him with suggestions
 - Memberships: Brian now has all of the membership info
 - Brian has also been participating with Abundant Communities Edmonton
 - After ACE, Brian will be focusing on rental procedures
 - This Saturday, a forum is being held by Kerry Diotte
 - Rick asked if Brian had drafted the letter for EFCL mentioned last meeting
 - Brian responded that the issue in question has been tabled until fall
 - EFCL was recently awarded a large grant to help celebrate their centennial
5. Business arising from the previous meeting's minutes, if any
6. Other new business, if any
- a. AGM
- M/S/C Conrad/Brian that the Annual General Meeting be held on Tuesday, May 14, 2019 at 7pm
7. Date and time of next meeting
- The next regular meeting is Tuesday, April 16 at 7pm
8. Adjournment
- M/S/C Rick/Conrad that the meeting be adjourned
 - Meeting adjourned at 20:10