

# Bellevue Community League

DRAFT Minutes - Meeting of the Board of Directors, April 23, 2019 - 7:00pm

In attendance: Brian Finley, Jeremy Fritsche, Brett Finnie, Conrad Siegers, Ed Boraas, Kerry Heise (Bookkeeper), Sherry Heschuk (Sustainability Committee), Shannon Leblanc (Edmonton Tool Library), Larry Fundytus (Hall Manager)

Regrets: Geof Lilge, Rick McAdie, Fraser Hayes, Anna Vesala (NRC)

1. Call to order
  - Meeting called to order at 19:04 by Brian
2. Approval of agenda
  - M/S/C Conrad/Jeremy that the agenda be approved
3. Consent Agenda

*Board members are expected to have reviewed the previous meeting's minutes and all attached reports prior to the meeting. The Consent Agenda portion of the agenda will consist of a single motion: to approve the minutes of the previous meeting, to accept for information all reports included in the Consent Agenda package, and to approve of all motions included in the Consent Agenda package (outlined below).*

- a. Approval of minutes of previous meeting: March 19, 2019
  - b. Community stakeholder reports
    - i. Neighbourhood Resource Coordinator (Anna Vesala)
    - ii. ~~Abundant Community Edmonton (Cory Seibel)~~
    - iii. Edmonton Tool Library (Shannon Leblanc)
    - iv. ~~Northstars Athletic Club (Marvin/Kerry Heise)~~
  - c. Directors' reports
    - i. ~~President (Rick McAdie)~~
    - ii. ~~Past President (Brian Finley)~~
    - iii. ~~Treasurer (Conrad Siegers)~~
    - iv. ~~Social Director (Fraser Hayes)~~
    - v. ~~Program Director (Geoff Lilge)~~
    - vi. ~~Membership Director~~
    - vii. Civics Director (Brett Finnie)
    - viii. ~~Communications Director (Jeremy Fritsche)~~
  - d. Motions included in Consent Agenda, if any  
(none)  
M/S/C Jeremy/Brett to approve the minutes of the previous meeting and to accept for information all reports included in the Consent Agenda package
4. Presentations and Discussion Points (refer to attached reports)
- a. Edmonton Tool Library (Shannon Leblanc)
    - i. Rent receipt
    - ii. Alarm codes
    - iii. Signage - has ETL been in touch with Jeremy?
      - Tool Library marketing committee has made contact with Jeremy
      - Permanent sign in front of building and/or painting a logo on the side of the building with an arrow to the back
      - Shannon asked if an affixed sign might be more acceptable than a painted sign
      - Brian suggested that fixing a sign and painting that is preferable
      - Larry suggested a smaller sign which may be able to be mounted permanently above the existing sign
      - Shannon suggested that the ETL is flexible with respect to options
      - Jeremy will reach out to the ETL marketing committee and come up with favourable options
    - iv. Lease renewal?
      - Shannon asked if the BCL is interested in renewing the lease
      - The directors expressed support for the ETL as a long-term lessor
      - Shannon will draft a lease proposal and discuss further with Brian
    - v. Community League Day plans / opportunities for collaboration
      - ETL has been invited to table at another league for CL day
      - ETL would be willing to participate in any events BCL may be planning
      - Shannon felt it could help enhance interest in both the BCL and the ETL

- Brian mentioned that BCL hasn't historically done anything too elaborate for CL day, but will discuss the matter with the incoming programs director after the AGM
- vi. BCL survey responses
    - Will be covered below
  - b. Treasurer (Conrad Siegers)
    - i. Audit 2019
      - The financial audit has been concluded successfully
      - Kerry will be distributing the paperwork for formal approval tonight
    - ii. Donation in support of Highlandia Festival 2019
      - In past years, BCL has supported Highlandia Festival
      - M/S/C Conrad/Jeremy to donate \$1000 to the Highlands Community League to support the Highlandia Festival
      - In reviewing expenses, Kerry noticed that we did not actually issue the \$1000 cheque approved last year for Highlandia. This will be issued simultaneously (and will thus appear as a 2019 expense).
  - c. Past President (Brian Finley)
    - Brian distributed a printed report
    - Brian attended a meeting regarding the Exhibition Grounds
    - There was a lot of discussion around transit
    - Development will not be done by the City but by a private developer
    - Brian suggested we invite someone from Bonnie Doon CL to speak to our board about the development process they recently underwent in their neighbourhood
    - Concordia is requesting support for a historical plaque commemorating the Fraser family and their contributions to the neighbourhood
    - There is an opportunity for long-term use of the hall for a non-profit preschool program
    - Brian distributed the nomination slate for the 2019 AGM
    - Jeremy noted that five people indicated that they'd be willing to serve on the board; Jeremy has provided contact info to Brian
    - M/S/C Brian/Jeremy that Brian be authorized to sign the letter of support for Concordia's plaque on BCL's behalf
    - M/S/C Conrad/Brian that Jeremy be authorized to spend up to \$100 for refreshments for the AGM
5. Business arising from the previous meeting's minutes, if any
  6. Other new business, if any
    - a. Sustainability committee
      - Brian recently met with Sherry Heschuk to discuss opportunities around developing a sustainability role
      - Sherry thought it would be helpful to have a way to manage & maintain sustainability initiatives in the community (water, waste, energy, nature, etc)
      - Riverdale has a Sustainability Director
      - Riverdale has been discussing shelter in place planning and related discussions
      - Sherry said that since sustainability is clearly related to community-building, it seems like an opportunity for the league
      - Sherry discussed some other ideas that have been discussed, e.g.local gift cards
      - Sherry is interested in permaculture and is a biology teacher
      - Sherry distributed some information about WILDNorth (<http://wildnorth.ca>) and a number of projects being undertaken by other communities
      - Sherry mentioned that the Tool Library was highlighted on the Riverdale CL page
      - M/S/C Brian/Conrad that the BCL establish a standing Sustainability Committee with Sherry Heschuk as the chair
      - M/S/C Ed/Brian that meeting minutes be distributed to league employees (e.g. bookkeeper and hall manager) and committee chairs at the same time they are distributed to directors
    - b. Results of community survey
      - The survey was posted April 5 by Facebook and email
      - To date, there have been 30 responses. Some highlights:
        - Special events like pub night & move night is the #1 reason for having a membership

- Facebook, the email newsletter, and the sign were the primary way people found out about events
- Pub Night & Christmas Potluck were the most attended events
- 73% were satisfied with the level of programming
- Five volunteers for board members
- Eight volunteers to work the casino
- Eleven volunteers for events
- Eight volunteers for flyering
- 20% of respondents have used the Tool Library in the past year
- Survey results can be viewed at:  
[https://docs.google.com/forms/d/e/1FAIpQLSf4StINdI8J\\_ilvELunfHmiMPHXft11ZKTLJIRyNQ62hiSS3g/viewanalytics](https://docs.google.com/forms/d/e/1FAIpQLSf4StINdI8J_ilvELunfHmiMPHXft11ZKTLJIRyNQ62hiSS3g/viewanalytics)

7. Date and time of next meeting

- The next scheduled meeting will be immediately following the AGM (May 14th @ 7pm)

8. Adjournment

- Meeting adjourned by Brian Finley at 20:02