

Bellevue Community League

Meeting of the Board of Directors, March 21, 2017 - 7:00pm

In attendance: Erin Armstrong, Judy Nuthack, Jo Nuthack, Ericka Chemko, Geoff Lilge, Jeremy Fritsche, Brian Finley, Dave Courmoyer, Cory Seibel (ACE), Rick McAdie (Guest)

1. Call to order
 - Meeting called to order by Ericka Chemko at 19:05
2. Approval of agenda
 - M/S/C Ericka/Erin that the agenda be approved
3. Consent Agenda

Board members are expected to have reviewed the previous meeting's minutes and all attached reports prior to the meeting. The Consent Agenda portion of the agenda will consist of a single motion: to approve the minutes of the previous meeting, to accept for information all reports included in the Consent Agenda package, and to approve of all motions included in the Consent Agenda package (outlined below).

 - a. Approval of minutes of previous meeting: February 21, 2017
 - b. Community stakeholder reports
 - i. ~~Community Recreation Coordinator (Kelly Cameron)~~
 - ii. ~~Abundant Community Edmonton (Cory Seibel)~~
 - iii. ~~Edmonton Tool Library (Rebyn Webb)~~
 - iv. ~~Northlands (Fran Lucas)~~
 - v. ~~DECSA (Beth Roehler)~~
 - vi. ~~Northstars Athletic Club (Marvin/Kerry Heise)~~
 - c. Directors' reports
 - i. ~~President (Ericka Chemko)~~
 - ii. ~~Treasurer (Jo Nuthack)~~
 - iii. ~~Vice-President (Erin Armstrong)~~
 - iv. ~~Communications Director (Jeremy Fritsche)~~
 - v. ~~Facilities Director (Brian Finley)~~
 - vi. ~~Program Director (Geoff Lilge)~~
 - vii. ~~Social Director (Jeff Nachtigall)~~
 - viii. ~~Memberships Director (Judy Nuthack)~~
 - ix. ~~Civics Director (Dave Courmoyer)~~
 - d. Motions included in Consent Agenda, if any
(none)
 - M/S/C Brian/Jeremy to approve the minutes of the previous meeting and to accept for information all reports included in the Consent Agenda package
4. Discussion Points, if any (refer to attached reports)
 - a. CRC (Kelly Cameron)
 - i. Borden bookings for 2017
 - (not present)
 - b. President (Ericka Chemko)
 - i. BCL 2017 Budget Discussion & Acceptance
 - There have been minor updates to the budget since the last meeting, with the current state reflected in the consent bundle
 - Jo mentioned that the utility budget should be \$15,200 per annum rather than the distributed amount
 - A brief discussion occurred around Robyn Webb's presentation around grant assistance, etc.
 - Ericka will be following up with Robyn
 - M/S/C Ericka/Erin to adopt the 2017 budget, with the utility budget amended to \$15,200.
 - ii. BCL Bookkeeping Proposal Review & Decision
 - Ericka obtained some comparative estimates: one from the Forward Professional Group, and one from Kerry Heise
 - Both proposals were similar regarding cost
 - Kerry's existing relationship to the league may be a benefit or a negative, depending on perspective

- Records being offsite may present some logistical challenges
 - Erin suggested that while there would be no real conflict of interest with Kerry, we may want to consider if there may be an appearance of conflict
 - M/S/C Ericka/Jo that we enter into negotiations with Kerry Heise to be the BCL bookkeeper, working with our records from January 2016 onward
- iii. Northlands fundraising idea
- Northlands has asked the BCL if we could sell tickets for the silent auction/reception preceding their forthcoming "Paleo Race"
 - Brian asked if this was discussed at the EFCL meeting; Ericka responded that it was not, as it is not a city-wide initiative, but a neighbours' one
 - The race is scheduled for August 19
 - Ericka has an informational handout available for review
 - The directors agreed that this sounded potentially interesting, and should be further explored
- c. Vice-President (Erin Armstrong)
- i. BCL email on website
- It became apparent that a league email address would be helpful
 - Before this meeting, Jeremy and Ed collaborated to establish an email address for the league (Jeremy will report on this below)
- ii. Casino
- The casino application is proceeding well, and is nearly ready for submission
- iii. Bike racks
- The rack we're looking for is now in stock (so no manufacturing delay)
 - The rack is 48"x78" and would need to be picked up
 - Installs with four bolts
 - Geoff indicated that he'd be willing to help pick up / move the rack
- d. Abundant Community Edmonton (Cory Seibel)
- i. Brainstorming
- Cory (and ACE) is looking to identify block connectors throughout Bellevue (and Virginia Park)
 - Cory asked the directors for suggestions as to whom he should approach
 - ACE is increasingly looking to block connectors pairs rather than solo connectors
 - Geoff invite Cory to speak at the April 21 pub night
- e. Programs (Geoff Lilge)
- i. Pub night
- Last pub night was well attended
 - Net profit \$142.70
- f. Communications (Jeremy Fritsche)
- i. Website updates
- In preparing for the casino grant, it became apparent that official email addresses would be useful, rather than relying on directors' personal email addresses
 - Three addresses have been established: hello@bellevuecommunity.ca, rentals@bellevuecommunity.ca, and memberships@bellevuecommunity.ca.
 - With this in place, we no longer need to list individual directors' personal email addresses.
 - Jeremy asked that each director take a look over the website and provide concrete feedback on items that may need to be added or reorganized, etc.
5. Business arising from the previous meeting's minutes, if any
6. Other new business, if any
- a. Sonic Boom (Ericka Chemko)
- Sonic Boom is not returning this year
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- b. AGM Planning (Ericka Chemko)
- Our regular May meeting time would be May 16
 - Brian suggested we hold the AGM one week earlier than the regularly scheduled meeting -- i.e. May 9, 7-8pm (with directors' meeting to follow)
 - M/S/C Brian/Erin that the AGM be held May 9 at 7pm at the Bellevue Hall
 - Notice needs to be sent by April 18

- With Pub Night on the April 21, notices should be delivered no later than April 16
 - Any flyers for distribution during that mail drop should be submitted no later than April 10
 - Ericka volunteered to get coffee/pastries
 - Erin will work with Jeff on volunteer sign-up sheets
 - Ericka will contact our CRC to ask about election process assistance, etc.
- c. Nominating Committee (Brian Finley)
- Brian distributed a form asking for intentions regarding running again
 - Brian asked for volunteers to assist on the Nominating Committee. Ed and Dave volunteered.
- d. Polling Place (Brian Finley)
- The city reached out to ask if the hall could be used for the municipal election in October
 - Brian suggested that we do so gratis
 - All directors in attendance agreed
- e. Rental Agreements (Brian Finley)
- Brian presented an updated rental agreement for Northstars
 - Brian presented a new rental agreement with Mediation and Restorative Justice Centre for the use of the Centennial Lounge weekdays during the day
- f. Horizon Grant (Brian Finley)
- Brian is awaiting approval and funding from Horizon Grant (provincial seniors' programming grant)
 - The program would be to teach instructors to present developed seniors' programming modules
- g. Other Facilities (Brian Finley)
- A new firearms safety program is being developed for the community with Jim Fisher
 - Artfest may be returning
 - A "retro concerts" program is in the works, starting April 29
 - There's been interest in developing a community yoga program, Thursday nights in May/June
7. Date and time of next meeting
- The next regularly scheduled meeting will be held on April 18 at 7pm at the hall
8. Adjournment
- M/S/C Jo/Jeremy that the meeting be adjourned
 - Meeting adjourned at 20:29