

Bellevue Community League

Meeting of the Board of Directors, January 16, 2018 - 7:00pm - DRAFT Minutes (Unapproved)

In attendance: Conrad Siegers, Jeremy Fritsche, Ed Boraas, Kyla Fisher, Jo Nuthack, Judy Nuthack, Brian Finley, Anna Vesala (NRC), Kerry Heise (Bookkeeper), Brian Gibbon (MLA's office)

Regrets: Erin Armstrong, Rick McAdie

1. Call to order

- Meeting called to order at 19:10 by Conrad Siegers

2. Approval of agenda

- M/S/C Jo/Kyla that the agenda be approved

3. Consent Agenda

Board members are expected to have reviewed the previous meeting's minutes and all attached reports prior to the meeting. The Consent Agenda portion of the agenda will consist of a single motion: to approve the minutes of the previous meeting, to accept for information all reports included in the Consent Agenda package, and to approve of all motions included in the Consent Agenda package (outlined below).

a. Approval of minutes of previous meeting: November 21, 2017

b. Community stakeholder reports

- i. ~~Neighbourhood Resource Coordinator (Anna Vesala)~~
- ii. ~~Abundant Community Edmonton (Cory Seibel)~~
- iii. Edmonton Tool Library (Robyn Webb)
- iv. ~~Northlands (Fran Lucas)~~
- v. ~~DECSA (Beth Roehler)~~
- vi. ~~Northstars Athletic Club (Marvin/Kerry Heise)~~

c. Community League reports

- i. ~~President (Brian Finley)~~
- ii. Treasurer (Jo Nuthack)
- iii. ~~Vice President (Conrad Siegers)~~
- iv. ~~Communications Director (Jeremy Fritsche)~~
- v. ~~Facilities Director (Rick McAdie)~~
- vi. ~~Program Director (Geoff Lilge)~~
- vii. ~~Social Director (Erin Armstrong)~~
- viii. ~~Membership Director (Judy Nuthack)~~
- ix. ~~Community Safety Director (Kyla Fisher)~~
- x. ~~Past President (Ericka Chemko)~~

d. Motions included in Consent Agenda, if any

(none)

M/S/C Conrad/Jeremy to approve the minutes of the previous meeting and to accept for information all reports included in the Consent Agenda package

4. Discussion Points, if any (refer to attached reports)

a. Neighbourhood Resource Coordinator (Anna Vesala)

- Community Recreation Coordinators are now known as Neighbourhood Resource Coordinators
- Anna distributed a printed report and introductory handbill
- Anna is the NRC for Montrose/Parkdale-Cromdale through Abbotsfield/Rundle Heights (including Bellevue)
- Anna mentioned the deadline for sport field bookings, etc., and inquired as to upcoming/planned events
- Anna distributed copies of the Winter Excitement Guide for the hall
- The NRC no longer coordinates the Green Shack program. The new contact is Jaz Ramage.
- CLIP grant deadline is March 28, 2018
- Jeremy will be including summary information about Anna and her role in the Bellevue newsletter
- Jo noted that the City has been talking about wanting feedback/communication, but it's not clear how to most effectively engage with the City on the current issues

- Anna noted that City staff are very committed to improving communication, and she's hopeful that with the recent staff reassignments that we may see improvements in that area
 - Additionally, Anna's role is to liaise with subject matter experts at the City on behalf of the leagues/communities
 - Kyla asked if there's an update on the Eastglen renovations
 - Anna mentioned that there's an upcoming stakeholders' meeting, but she's not certain re renovations specifically at this time
 - Kyla mentioned the Coliseum redevelopment committee which is meeting for the first time next week, and asked if there are other similar initiatives we should be aware of as a league
 - Anna responded that she'll keep us informed as she becomes aware of them
 - Anna mentioned the Ada Boulevard workshop coming up on January 22 at 6:30pm at the Highlands golf course clubhouse
 - Jeremy asked about the Gibbard Block redevelopment
- b. Edmonton Tool Library (Robyn Webb)
- i. Kitchen issues
- Ed read an email from Robyn from the Tool Library expanding on cleaning/cleanliness issues with the hall
 - There is concern that these issues may affect rentals and other users of the hall
 - Other directors have noticed similar issues regarding tidy-up after rentals, etc.
 - Jo suggested that we need to discuss this with Neil as soon as possible, to make sure this is properly addressed
 - Brian explained that as a subcontractor, some of the specifics of scheduling, etc., are out of our control
 - Jeremy suggested that we should be very clear about expectations for renters to clean up after events, and possibly to assist by preparing a bucket of cleaning supplies, etc.
 - Kyla asked how we will address the kitchen and bathroom specifically, given that we don't expect renters to clean those spaces
 - Kyla suggests that we should consider organizing a scheduled hall cleaning party
 - Others agreed, and noted that this has been done in the past
 - Brian suggested that the comments and board feedback be directed to Rick for next steps
 - M/S/C Kyla/Conrad that the feedback and comments re hall cleanliness be conveyed to Rick for appropriate action
- c. Treasurer (Kerry Heise)
- Some invoices have not yet been received, so the year has not yet been closed out, including some maintenance, bookkeeping, and a renter
 - Some expenses have not been paid as of the end of 2017
 - Kerry was looking for guidance as to how the board would like to proceed
 - Jo suggests that the expenses ought to be accrued to 2018
 - A decision does not need to be made tonight, but should be made prior to the member audit
 - December figures should be considered preliminary until a decision is made
 - Jo received a request for information from the EFCL for Rick to complete regarding hall amenities, etc.
 - Jo will call a meeting of the Finance Committee to discuss accrual/etc options, on February 13
- d. ~~Street Lights~~
- e. President
- Brian visited council on Dec 5
 - On Dec 6, Tony Caterina made a motion that will result in further discussion/investigation re the Exhibition Lands
 - Brian has had meetings soon with a number of other community league presidents to discuss concerns
 - Brian will also be meeting with Mo (from the City)
 - Brian has met with Economic Development Edmonton
 - The rodeo has moved to Red Deer for the next 10 years
 - Farm Fair remains

- City communication has been minimal
 - Brian met with Rick last week, and Neil last night, to discuss concerns about Rise Up and Walk's rentals
 - We should be hearing about the results of our grant application near the end of February
 - Brian would like to invite representatives to present on the options regarding historical designation
 - Brian mentioned the upcoming Ada Boulevard discussion being held as part of the Great Neighbourhoods initiative (January 22 at 6:30pm at the golf course clubhouse)
 - The board discussed some of the outstanding issues, particularly sidewalks (especially on Ada Boulevard and on 115 Ave)
 - Brian mentioned that a kitchen architect will be coming by to look at the kitchen, and a solar consultant will be evaluating our facility for rooftop solar
 - Highlands Historical Project is celebrating their 30th anniversary
 - M/S/C Jeremy/Conrad that Brian write a letter of recommendation for the Highlands Historical Project
 - The tripartite agreement is up for reevaluation in three years, which is relatively soon
 - Brian feels that we should be advocating for lifting the restrictions on commercial activity in the tripartite agreement
 - Brian talked to the president of DECSA about the building sale
 - The current building is too large for DECSA, and they cannot sustain its use
- f. Social Director (Erin Armstrong)
- i. Casino update
- Ed read a communication from Erin announcing that we have been slotted in for a casino near the end of 2019
 - Erin wanted to know which casinos we'd prefer to work; the board developed a top-three list and sent it to Erin
 - Kerry mentioned that advisor selection will be an upcoming task, and that Erin should anticipate communication from prospective advisors
- g. Facilities (Rick McAdie)
- i. Facilities update
- Ed read a communication from Rick updating on his recent activities
5. Business arising from the previous meeting's minutes, if any
6. Other new business, if any
- Kyla asked if we should set an agenda item to discuss the NRC's services to see how we can best take advantage of those services
7. Date and time of next meeting
- Brian asks that the February meeting be delayed to accommodate the needs of the member auditors
 - The next regularly scheduled meeting is February 20 at 7pm, which will be confirmed via email or delayed slightly if necessary
8. Adjournment
- M/S/C Ed/Jeremy that the meeting be adjourned
 - Meeting adjourned at 20:45