

# Bellevue Community League

Meeting of the Board of Directors, November 20, 2018 - 7:00pm

In attendance: Rick McAdie, Conrad Siegers, Brian Finley, Fraser Hayes, Ed Boraas, Jeremy Fritsche, Brian Gibbon (MLA's office), Larry Fundytus (Hall Manager), Kerry Heise (Bookkeeper), Gloria Hunchak (Highlands member)

Regrets: Brett Finnie, Geoff Lilge

1. Call to order
  - Meeting called to order at 19:01 by Rick McAdie
2. Approval of agenda
  - M/S/C Ed/Conrad that the agenda be approved
3. Consent Agenda

*Board members are expected to have reviewed the previous meeting's minutes and all attached reports prior to the meeting. The Consent Agenda portion of the agenda will consist of a single motion: to approve the minutes of the previous meeting, to accept for information all reports included in the Consent Agenda package, and to approve of all motions included in the Consent Agenda package (outlined below).*

  - a. Approval of minutes of previous meeting: October 16
  - b. Community stakeholder reports
    - i. ~~Neighbourhood Resource Coordinator (Anna Vesala)~~
    - ii. ~~Abundant Community Edmonton (Cory Seibel)~~
    - iii. Edmonton Tool Library (Shannon Leblanc)
    - iv. ~~Northstars Athletic Club (Marvin/Kerry Heise)~~
  - c. Directors' reports
    - i. ~~President (Rick McAdie)~~
    - ii. ~~Past President (Brian Finley)~~
    - iii. Treasurer (Conrad Siegers)
    - iv. ~~Social Director (Fraser Hayes)~~
    - v. ~~Program Director (Geoff Lilge)~~
    - vi. ~~Membership Director (Sally Scott)~~
    - vii. Civics Director (Brett Finnie)
    - viii. ~~Communications Director (Jeremy Fritsche)~~
  - d. Motions included in Consent Agenda, if any
    - M/S/C Ed/Conrad to approve the minutes of the previous meeting, to accept for information all reports included in the Consent Agenda package
4. Presentations and Discussion Points (refer to attached reports)
  - a. Treasurer (Conrad Siegers)
    - i. Grant funds for staff?
      - Conrad asked if grant funds can be used to offset Larry's salary
      - Brian indicated that some funds can, but some cannot
      - Rick indicated that there are differences based on whether the activity is related to renovations
      - Brian & Rick will review the terms of the grant
      - Kerry suggested she can review expenses/cheques and advise re transferring appropriate amounts
      - Larry suggested he could divide his expenses to identify which activities are restoration activities and which are not
    - ii. Casino scheduling
      - Erin received a letter indicating that our casino will be scheduled for 2019Q3
      - M/S/C Conrad/Ed that Rick McAdie be appointed Casino Director
      - Jeremy asked if Rick needs any support in coordinating the casino activities
      - Rick replied that there will be many volunteer opportunities as we get closer to the date
    - iii. Prepaid card for Larry
      - ATB advised that prepaid cards are issued to individuals, so the preloaded balance would essentially be equivalent to cash
      - Conrad asked if, given the above, the prepaid card is desirable
      - Rick asked Larry if the card would be useful
      - Larry said he would prefer to be invoiced

- Kerry indicated she is available weekly for the issuance of cheques
  - The consensus was not to pursue the prepaid credit card
- iv. Tracking rentals
- How do we track what rent has been paid and not paid?
  - Conrad suggested that the payment status be tracked in a calendar which Kerry and Larry both have access to
  - Larry suggested that the rental agreement require payment at least two weeks before the event
  - Larry suggested a damage deposit be provided for any rental
  - The damage deposit currently varies based on date / membership status
  - Conrad asked if it has been an issue in the past
  - Rick/Brian responded that it has not been a significant issue to date
  - Conrad suggested that we can rely on good faith in most cases, based on the judgement of those involved
  - Fraser suggested we may want to be more strict about requiring advance damage deposit for rentals involving a liquor license, etc
  - Brian will work with Larry to draft a written policy to bring to the board
- b. Hall Manager (Larry Fundytus)
- The credit card issue has been resolved (see Treasurer discussion)
  - Graffiti on the south side of the building has been removed; Larry asked if someone could follow up with the city
  - Rick received a case number from Larry and will follow up with the city re potential compensation for the graffiti cleanup costs
  - Garbage and recycle bins: per discussion last month, garbage will now be picked up every week
  - Recycling pickup will now occur on demand (rather than every second week)
  - Fire alarm control panel inspections are overdue; Larry will be seeing that this occurs
  - Emergency lights need some improvement; Larry will replace power packs as required
  - Larry indicated that the blinds will need to be replaced in the main hall; Larry will obtain pricing
  - Larry asked if we should consider cleaning our furnace ducts, as air quality concerns were raised by a potential renter (choir group)
  - Fraser asked about dust-producing renovations
  - Rick suggested we may want to get an estimate for cleaning the main ducts
  - Larry indicated that with the new signs, all of the students have been parking in the correct area and our main lot is now broadly available for hall use
  - The new tables are now in place
  - Lighting/electrical is now redone and in place
  - Brian is waiting to hear from Geoff regarding desired lighting for the lounge
  - Larry indicated that most of the toilets need to be replaced as they are low to the ground and getting old
  - Two of the three companies asked to consider painting refused to paint (partly due to vinyl wallboard; there is silicone trim above the chair rail; doors/trim need extensive sanding). Estimate is \$8700 using a pearl paint, which fits within budget.
  - Larry is looking into acoustic baffling/covers
- c. President (Rick McAdie)
- Rick submitted a report after the submission period, which is now on file electronically
  - Rick attended Northlands Neighbours in October
  - K-days will be continuing for another two years
  - Andrew from Highlands CL asked Rick if Bellevue could participate in Highlands' efforts with regard to EPCOR's plans to divert wastewater to Gold Bar
  - EPCOR is aiming to expand the Gold Bar wastewater treatment plant to cover the existing parking lot
  - The committee reviewing EPCOR's request identified a number of shortcomings in EPCOR's proposal.
  - Eastglen Pool: Three pools are being considered for closure (Eastglen, Oliver, Scona) for a \$1.4M savings.

- Councillors have expressed that the \$1.4M savings are not sufficient to overrule the negative impact of removing facilities from communities (especially with regard to infill)
  - Rick will be calling a meeting to discuss potential points of conversation with Concordia
  - Highlands CL is considering not running their skating rink this year
  - HCL asked if BCL could support the cost of the rink (i.e. half of \$3-4k)
  - M/S/C Rick/Conrad that the Bellevue Community League agree to support 50% of the costs of Highlands CL's rink, not to exceed \$2k, provided signage is posted indicating BCL's support
  - Rick asked if we wanted to do anything differently for the December CL meeting
  - The joint potluck will be held here on Sunday Dec 16, two days prior to the regularly scheduled meeting
  - The consensus was that a December meeting is not necessary; if circumstances change, Rick can call a meeting (possibly before the pot luck)
  - Rick received information on a snow removal pilot / grant
  - Bellevue CL is now on the list for consideration for up to \$5k for snow removal in the community
- d. Past President (Brian Finley)
- Brian submitted a report after the submission period, which is now on file electronically
  - Brian spoke at the EFCL AGM
  - The EFCL is asking for significantly more money than they have in the past, which would include a 50% increase in costs to leagues, partly to fund three additional staff
  - Many leagues pushed back on this proposal
  - Brian attended the Highlands/Ada Building Great Neighbourhoods update presentation at Eastglen
  - M/S/C Brian/Ed that Bellevue CL provide a letter indicating Fraser works as a volunteer with the league and that we require a Vulnerable Sector Check for his position
5. Business arising from the previous meeting's minutes, if any
6. Other new business, if any
- Gloria Hunchak (member of Highlands CL) asked about coordination of public input around Borden Park users and neighbouring communities
  - Gloria mentioned seeing a lot of focus on small parks (e.g. in Highlands) but not as much conversation around Borden Park
  - Likewise, Gloria mentioned a lot of discussion around the Expo grounds, but not so much around the park proper
  - Gloria mentioned that it often seems that city consultation is held with a preordained conclusion in mind, and that effective advocacy has often been the result of community-led efforts outside of the city consultation process
  - Rick asked Gloria to provide her contact information so that we can discuss this further in January
7. Date and time of next meeting
- The next meeting will be January 15, 2019 at 7pm
8. Adjournment
- M/S/C Brian/Conrad that the meeting be adjourned
  - Meeting adjourned at 20:32