

Bellevue Community League

DRAFT Minutes - Meeting of the Board of Directors, February 19, 2019 - 7:00pm

In attendance: Brian Finley, Rick McAdie, Ed Boraas, Conrad Siegers, Fraser Hayes, Jeremy Fritsche, Kerry Heise (Bookkeeper), Larry Fundytus (Hall Manager), Lauren Hall (Tool Library), Brian Gibbon (MLA's office)

Regrets: Brett Finnie

1. Call to order
 - Meeting called to order at 19:00 with Rick McAdie chairing
2. Approval of agenda
 - M/S/C Brian/Fraser that the agenda be approved
3. Consent Agenda

Board members are expected to have reviewed the previous meeting's minutes and all attached reports prior to the meeting. The Consent Agenda portion of the agenda will consist of a single motion: to approve the minutes of the previous meeting, to accept for information all reports included in the Consent Agenda package, and to approve of all motions included in the Consent Agenda package (outlined below).

 - a. Approval of minutes of previous meeting: January 15, 2019 and February 7 (Finance)
 - b. Community stakeholder reports
 - i. Neighbourhood Resource Coordinator (Anna Vesala)
 - ii. ~~Abundant Community Edmonton (Cory Seibel)~~
 - iii. Edmonton Tool Library (Shannon Leblanc)
 - iv. ~~Northstars Athletic Club (Marvin/Kerry Heise)~~
 - c. Directors' reports
 - i. ~~President (Rick McAdie)~~
 - ii. ~~Past President (Brian Finley)~~
 - iii. ~~Treasurer (Conrad Siegers)~~
 - iv. ~~Social Director (Fraser Hayes)~~
 - v. ~~Program Director (Geoff Lilge)~~
 - vi. ~~Membership Director (Sally Scott)~~
 - vii. Civics Director (Brett Finnie)
 - viii. ~~Communications Director (Jeremy Fritsche)~~
 - d. Motions included in Consent Agenda, if any (none)
 - M/S/C Fraser/Brian to approve the minutes of the previous meetings, to accept for information all reports included in the Consent Agenda package
4. Presentations and Discussion Points (refer to attached reports)
 - a. Edmonton Tool Library (Lauren Hall for Shannon Leblanc)
 - i. Receipt for 2018 rent
 - Kerry has asked for an updated address for the ETL treasurer
 - ii. Alarm codes
 - Three ETL members have alarm codes, and they need a few more
 - Brian asked that the ETL call Brian to give an overview of the new codes required, with written backing (e.g. minutes from an ETL meeting)
 - The ETL will email Brian a list of those authorized, who will then text Brian for a code
 - iii. Signage options?
 - ETL presence on front sign
 - The directors in attendance were generally in favour of additional signage/visibility for the Tool Library
 - The ETL will investigate options for developing signage that could be mounted on/near the front sign
 - Painted sign/logo on east wall
 - Rick suggested this may not be possible due to the Tripartite Agreement
 - Brian suggested that a sign could be mounted on the east wall
 - Rick expressed that while we would be open to the idea, we should also consider broader solutions for signage on the east portion of the building
 - b. Past President (Brian Finley)
 - Brian distributed a paper report; an electronic version will be added to the official records upon receipt

- Brian inquired about rentals in March and beyond that may be affected by renovations
 - Rick suggested that the former Strikers' room be made available as necessary
 - Brian and Anna are starting to have conversations around solar
 - Finance committee meeting was held last week
 - The two quotes related to the kitchen and one for the solar total approx. \$128k
 - The quotes will be submitted to the official record and distributed to the directors
 - More details on grants, etc., to come in March
 - Rental procedures: Commitment to deposit cheques within a standard timeframe
 - M/S/C Brian/Conrad that the only signing authority for obtaining copies for the East Door entry shall be the current President, Rick McAdie or the Facility Director, Brian Finley.
 - Larry has requested a key and a pool of five alarm codes
 - Brian has started the process of taking over the duties of the Membership Director
 - Membership cards need to be ordered by Feb 22; Brian will be buying the typical 200 ct
 - M/S/C Brian/Conrad that Brian Finley prepare a statement for the EFCL AGM, to be reviewed/approved by the President, that expresses concern over the 80% increase (over 4 years) to provide additional staff for the EFCL with permission to amend as deemed appropriate.
 - January 19 presentation re. the exhibition lands has been deferred to late March
 - Concordia is planning a 100th anniversary celebration in 2021 and would like community representation on the planning committee
 - Rick asked if the ~\$80k expense for the new stove & hood may be ill advised given that we are unlikely to recoup that cost over the next few decades
 - Conrad asked if we'd consider using a managed electronic lock system to allow access for renters to the hall, since it could be used to issue temporary keys, without having to issue/recall keys
 - The consensus was that it should be explored for cost effectiveness, etc
- ii. Treasurer (Conrad Siegers)
- At year-end, we arrived at a loss (before grants) due to the expenses associated with renovation; with grants included, we are net positive
 - Financially, we are still in good shape
 - Conrad will be reaching out to the member auditors for the pre-AGM review
 - Conrad will be working on a draft budget for the year
 - Unpaid rent from Rise Up and Walk has been written off
 - Conrad asked what rental income is expected to look like for the coming year
 - Minus One, K-days, etc., should provide similar income to the current year
 - Kerry noted that she did include a proposed budget alongside the January financials
 - She noted that in the proposed budget, the casino income is being split equally across two years
 - Rick thanked the members of the Finance Committee for the work they've done
 - Brian asked if the Operating Grant submission is due soon
 - The deadline is Wed., April 24
- iii. Communications (Jeremy Fritsche)
- Jeremy suggested surveying the membership prior to the AGM, to gain input on the budget, the coming plans, and encourage board participation
 - The Edmonton Tool Library will be following up with Jeremy to come up with plans re. signage
- iv. President (Rick McAdie)
- February pub night was a success
 - Everyone in attendance seemed to enjoy themselves
 - Culina brought tacos, which were well received
 - The next pub night is March 8
 - Conrad will be setting up a Casino account
 - An advisor has been selected and committed to
 - Our casino is on September 20/21 and the Grand Villa Casino
- v. Neighbourhood Resource Coordinator (Anna Vesala)
- Anna distributed print copies of her report (also included in the agenda bundle)

- Some of her former neighbourhoods have been moved off to others, so Anna will have more time for Bellevue
 - Anna brought information on a grant for youth-led initiatives
 - Neighbourhood Renewal: There was a question about projects that were outside NR scope, but could benefit from some attention. Sherry was asked if they could access funding through NR. Short answer: "It depends." The onus is really on the community to pitch specific ideas.
 - CLIP & CLOG details are outlined in her report. CLIP is due March 27; up to \$25k for maintenance and repairs. Larger projects can also be entertained.
 - Brian asked about Eastglen, which is mentioned in the report
 - Brett had attended the meeting
 - While not a lot happened at that meeting, Joe Hewko expressed interest in hosting a broader visioning meeting
 - Joe has been meeting with branch managers of other facilities, etc., and has been working hard for Eastglen
 - Increased participation in the Eastglen committee is critical for the long-term health of the group and the facility, people passionate about the issue joining committee was encouraged.
5. Business arising from the previous meeting's minutes, if any
 6. Other new business, if any
 7. Date and time of next meeting
 - The next scheduled meeting is March 19, 2019 at 7pm
 8. Adjournment
 - M/S/C Brian/Conrad that the meeting be adjourned
 - Meeting adjourned at 20:24